BOROUGH OF HASBROUCK HEIGHTS

MINUTES

January 26, 2016

A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Tuesday, January 26. 2016 at 8:07 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 4, 2016 and transmitted to The Observer, The Record and The Herald News on January 4, 2016.

ROLL CALL: Present: Mayor John DeLorenzo, Councilman Justin A.

DiPisa, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilwoman Pamela J. Link, Councilman Russell A. Lipari,

Councilman Peter Traina

Absent: None

SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE: Mayor DeLorenzo led in the Salute to the Flag and Pledge of Allegiance.

INVOCATION: Councilman DiPisa gave the Invocation as follows: "Before we begin our meeting, let us take a moment to thank the Lord for this opportunity to be here, working together toward the common goal of enriching our community and all who reside here.

"Let us pray. Lord, we praise you and ask you to guide us in this meeting that we may be united in the spirit of mutual respect and in the healthy exchange of our ideas. Help us to work together for the good of all in our community. Amen."

COMMUNICATIONS:

- 1) Introduction of PSE&G's New Direct Install Program for Government, Non-Profit and UEZ Small Business Customers
- 2) Notice of Hearing of Hasbrouck Heights Zoning Board of Adjustment by Hasbrouck Motel, LLC, for renovation of existing Holiday Inn Hotel lobby.
- 3) Letter to Mayor and Council from Board of Health for permission to have 4th Annual

COMMUNICATIONS (cont'd): 5K Run and One Mile Fun Walk April 24, 2016 (Copy attached)

4) Letter from Cablevision re: franchise fee payment of \$104,020 for January 1 through December 31, 2015.

Mayor DeLorenzo asked if any member of the Council wished to have any item read into the record. There was none. He then requested a motion to approve Item #3 which was made by Councilman Lipari, seconded by Councilman Traina and unanimously carried.

Mayor DeLorenzo then requested a motion to accept the Communications which was made by Councilman Lipari, seconded by Councilman Traina, and unanimously carried.

APPROVAL OF MINUTES: (December 8, 2015 Work Session, December 8, 2015

Executive Session, December 29, 2015 Regular Meeting, Sine Die January 3, 2016, January 3, 2016

Reorganization Meeting)

Mayor DeLorenzo requested a motion to approve the foregoing Minutes which was made by Councilman DiPisa, seconded by Councilman Gonzalez, and unanimously carried.

BILLS:

WHEREAS, claims and accounts amounting to \$178,310.48, specified in the Schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Justin A. DiPisa Commissioner of Finance

On a motion by Councilman DiPisa, seconded by Councilman Lipari, and unanimously carried, the foregoing Resolution was adopted.

REPORTS:

FINANCE: Commissioner DiPisa gave the following report: The Current Fund cash balance at December 31st was \$3,479,985.95 and at November 30th was \$5,337,207.60

FINANCE (cont'd): which represents a decrease of \$1,857,221.65. The entire balance was invested and earning approximately 0.25%.

Cash receipts for the month of December totaled \$1,577,799.58 of which \$272,125.43 was for Current Taxes, \$146,785.89 was for pre-paid 2016 taxes, \$51,759.15 was for State Aid, \$509,365.17 was Interfunds and \$597,763.94 was Miscellaneous Revenues.

Cash disbursements for the month of December totaled \$3,434,654.18 of which \$2,258,446.00 was for Local School Taxes, \$670,561.16 was for Salaries and \$505,647.02 was for Other Expenses

The formulation of the 2016 budget continues. The date for introduction of the 2016 municipal budget has been extended from February 10th until March 18th in order to accommodate the presentation of the Governor's budget which is generally scheduled for late in February.

The Chief Financial Officer has completed and submitted the Annual Debt Statement which is due by January 31, 2016. The Debt Statement indicates that the Borough's net debt at 12/31/15 was \$9,544,498.00 and at 12/31/14 was \$9,390,498.00 . This represents an increase in the amount of \$154,000.00. The Percent of Net Debt to Equalized Valuations is 0.551% which is well below the 3.5% permitted by statute. The CFO is working on the Annual Financial Statement which is due by February 10, 2015.

The Tax Collector's Office, located at 320 Boulevard, will be open this Saturday, January 30th, from 9:00 AM until 12:00 Noon for the collection of first quarter taxes due on February 1st.

LAND USE: Commissioner Buckman gave the following report: until the recent snowstorm the weather had not hindered the residents from working on their homes. There was only one permit a buildout of a commercial property and 39 permits were issued for residential alterations and additions. \$13,146 was collected in permit fees. \$700 was collected in Continuing Certificates of Occupancy.

64 UCC inspections were done during the past month with 48 passing on the first inspection. This is only a 75% passing rate. The majority reason for failure was that the job was not ready for inspection. Contractors should call to cancel if they realize that they are not ready for inspection so the inspectors can go to where they are really needed. The property maintenance inspector continues to call on those who are not maintaining their property to remind them to bring their property up to code. Once again we are reminding residents of Ordinance 236.6 which states that sidewalks must be cleared of snow within 12 hours of daylight after snow has stopped falling. No warnings have to be issued prior to a summons being issued for this offense. It should be noted that you may receive multiple summons for the same snowfall – i.e. if snow isn't shoveled after the first 12 hour period and the inspector or police officer returns the

LAND USE (cont'd): following day and the snow is still not removed and every day thereafter. This is to insure the safety of pedestrians.

FIRE: Commissioner Gonzalez gave the following productivity report submitted by EMS Coordinator Elizabeth Waring: from 12/15/15 to 1/1/5/16 there were 54 EMS and 15 Fire calls. For 1/1/2015 to 12/31/2015 the Hasbrouck Heights Fire Department handled 1,252 EMS and 375 Fire calls. For the calendar year the HH Volunteer Fire Department totaled 11,500 total man hours for 2015.

During the snow storm last weekend, many members spent their day and evening at Fire Headquarters on standby to ensure immediate response for any calls.

December 16, HHFD responded to a car fire at the Taco Bell Drive Through.

The HHFD provided an escort for Santa Around Town on December 20th. The near 70 degree temperature brought out record crowds according to Santa!

On January 1st, the HHFD Chiefs an officers were sworn in by Mayor DeLorenzo.

On January 16th, the HHFD held the Annual Installation Dinner at the Graycliff. The event was well attended and it was a great evening honoring Chief Pat Hayes.

STREETS & SANITATION: Commissioner Gonzalez gave the following report:

<u>During the month of December the DPW prepared the streets for the Holiday Parade by placing out containment ropes, barricades, and cones throughout the Boulevard area.</u>
After the event, the DPW returned the Boulevard back it original condition.

The Borough contracted the removal of several trees to Aspen Tree Service on the 400 Block of Williams as a crane was needed to properly remove them safely. Traffic control was provided by our Police Department.

During a heavy wind and rain storm a tree fell across the Boulevard on the north end of town. The DPW responded and the cleared the tree from the roadway.

PSE & G Tree Division was in town for a total of four days to address the removal of dead and hazardous trees that were entwined in the high voltage wires.

Pet Waste Flyers were provided to the Health Department to be mailed as per the NJ DEP Regulations.

Bill Spindler, Nick Melfi, Ken Job, and Jim Fordham (Boswell Engineering) met with the owners, engineers, and contractors for the Home II Suites development.

STREETS & SANITATION (cont'd): The DPW responded to a sanitary sewer blockage on Rt.17 South. The HHPD was called to assist in with the lane closure to allow the DPW to clear the line. Another backup occurred on the Boulevard and Kipp Avenue. While clearing the line the Borough's sewer Jet-Vac truck blowout its pump and National Water Main was called in to clear the line. The Jet-Vac truck was sent out for repair to have the pump rebuilt.

During the month of January Several water main leaks were reported to Suez/United Water as the leaks were creating an icing hazard. The DPW salted and removed all ice until the Water Company was able to respond.

Seven tons of asphalt was used for pothole repair this month.

Snow storm of January 23: On Saturday early morning, snow began to fall on our Borough and continued for 22 hours bringing 26 inches of snow. All available DPW staff and equipment battled the storm while working in serve winds and white out conditions. Several pieces of equipment failed including the two new Terrastar Trucks which were sent back to the dealership. Salt Spreader Truck # 208 had blown hydraulic lines, several broken tire chains, and snow blower pull cords snapped. All equipment is on the mend. Snow removal is ongoing at our schools, churches, Borough parking lots, and along the Boulevard Business District. Bergen County Roads Division was billed for the plowing of County roads within the Borough.

SOCIAL SERVICES: Commissioner Link gave the following report: There were 246 visitors to the Food Pantry from November 30, 2015 through January 25, 2016.

The pantry is operational only because of the generous donations received on a continuing basis from the local churches, civic organizations, Scout troops, School and PTA food drives and the many, many generous residents.

Donations have been continually received throughout the holidays and into January. We sincerely thank everyone for their generosity — Corpus Christi Food Drive and Adult Gift Drive, First Reformed Church, First United Methodist Church Women, St. John the Divine Episcopal Church, Lincoln School PTA, HH Middle/High School Teachers and Staff, Police Dept. Toys for Tots, Stop N Shop in Hackensack, Cub Scout Pack 17, Quatrone Family, Real Living/Gateway Realtors, Joanne Rensch, Kahrer Family, Kinsley Family, Joseph lanero, Phylis Burman, Leon Dussault, Kundert Motors, Lincoln School PTA, Maria Taralla, Connie Margagliano, Heather Botjer, Mrs. Gumbrecht, Kathy Saggio, Christy Spindler, Lyda & Mary, Trippodo Family, Donna Boyd, Janice, Cindy Russo, Albonico Family, Flinn Family, Doug & Joanne Rozum, John Capossi, the Corum Family, Karen diGennaro, John Rizzo, David, Betty Nunez, Dr. Aversa, Karen McDowell, Dale, Dave Fanale/Eudan Realty, Terry Rista and Tom Gibney.

We appreciate the following volunteers who supervise the food pantry on a rotating

SOCIAL SERVICES (cont'd): basis. They are Denise Betts, Joyce Belbo, Donna Mignona, Al Kinsley, Jeff Leidenfrost, Warren Nelson, Marge Heeren, Rosemary Willard, Joyce Cooney, Vivian Leidenfrost, Audrey Gall, Maria Wojchiechowski, Dorothy Petroulas, Elsie Sternbach, Ethic Ball and Barbara Juliano. Thank you all for your time and support. We have also been most fortunate to have children who volunteer their time each week from the Felician School and do a wonderful job of stocking the shelves.

All donations are very much appreciated and accepted in the Borough Clerk's office from 9 a.m. through 4:30 p.m. Monday through Friday.

PUBLIC FACILITIES & TRANSPORTATION: Commissioner Link gave the following report: Repairs and maintenance completed during December and January to all facilities:

Public Safety Building:

Installed conduit for wires leading to the Radio Room.

Removed and installed new heat exchanger for Fire Dept. offices.

Installed new circuit board for heat exchanger at Fire Dept.

Passed NJ State Elevator Inspection.

Replaced inducer motor for HVAC system in Police Lobby.

Replaced batteries for Sprinkler System Alarm.

Emergency Generator was serviced.

Applied for building permit to remove a non-bearing interior wall in Police Dept. basement.

Shampooed rugs in Courtroom & Detective Bureau.

Borough Hall:

Sanded, painted, and resealed air vents located in Senior Center.

Spackled, sanded, and painted the Mayor's Office.

Spackled and painted 2nd floor elevator landing by Library.

Replaced security door lock to basement.

Passed NJ State Elevator Inspection.

Emergency Generator was serviced.

Repaired raised sidewalk.

DPW:

Repaired automatic garage doors.

Installed new light fixtures in Traffic Sign Storage Room.

Upgraded kitchen area with paint, new flooring tiles, and add one new cabinet & Formica top.

<u>PUBLIC FACILITIES (cont'd):</u> Snow storm of January 23: The DPW dedicated three employees to shoveling all Borough public facilities during the storm. Sidewalks, building entrances, and parking lots of the Municipal Complex and Public Safety Building have been cleared. Removal of snow piles is ongoing.

The schedule of meetings was as follows:

Community Room	23
Caucus Room	13
Council Chambers	9

Senior Center 11 (not including senior activities)

Lobby 3

POLICE: Commissioner Lipari gave the following Police Report: In December over 3,000 toys were collected locally by the PBA Toy Drive. The toys were delivered to the drop off location and some remained in Hasbrouck Heights to help local families in need.

Four new radar units were received and installed in patrol cars.

The Euclid and Lincoln Schools 5th grade DARE graduation was held on January 14. Mayor DeLorenzo, Police Comm. Lipari and Dep. Comm. Traina, Chief Colaneri, Capt Rinke, D/Lt. Colaneri attended. D/Sgt. Baker, our DARE Officer, was commended for his work on this program.

January 15, Mayor DeLorenzo, Police Comm. Lipari, Chief Colaneri and 12 officers attended the Lincoln and Euclid anti-drug rallies. The children were excited to see so many police officers and were able to get so many police trading cards.

The trading card program has been so successful that many officers have given out most, or all of their 500 cards. Additional cards have been ordered.

Councilman Lipari gave the overnight parking, parking and moving violations report from January through December 2015. Total overnight parking - 2,539; all parking - 1,650; moving - 2,973 totaling 7,162.

HEALTH: Commissioner Lipari gave the following Health report:

Dog Licenses: The Board of Health reminded all dog owners that their 2015 dog license will expire on January 31 and must be renewed during the month of January. Fees are \$12.00 for an altered dog and \$15 for a non-altered dog. Proof of valid rabies vaccine must be submitted with payment. Dogs with immunizations which will expire during 2016 will require a vaccine prior to obtaining a license. Please call 201-288-1636 if you no

HEALTH (cont'd): longer have your pet. The Teterboro Animal Shelter will be issuing free Rabies Vaccines to all dogs and cats of Bergen County residents, please call 201-229-4600 for scheduled dates.

5K Run/Walk & Health Fair: The Board of Health Vice President Tina-Louise Dowd reported that the 4th Annual 5K Run and Fun Walk is on schedule and wanted to remind everyone that the event will begin at 9 a.m. on Sunday, April 24. Over 50 letters requesting sponsorship have been mailed to various businesses. This event is to raise scholarship funds for Borough residents. The 3rd Annual 5K Run/Walk was very successful. There were 175 registered participants. Because of everyone's generosity they were able to award \$1,200 for scholarships.

Health Consultation Program: The Hasbrouck Heights Health Department in conjunction with the Health Awareness Regional Program of Hackensack University Medical Center offers adult health consultations which focus on preventing and managing high blood pressure, anaging stress, weight control and life style changes. The consultations are held the second Wednesday of each month starting at 12 noon in the Senior Room at Borough Hall, 320 Boulevard. No appointments are needed.

PARKS: Commissioner Traina gave the following report: The leaf removal within all Borough Parks has been completed. Due to the mild weather it was possible to accomplish the task and not push it off until the Spring as it had been done last year since our first snowfall event was on November 23.

The holiday lights that decorated the evergreen trees at the Circle were removed as well as the 911 Memorial gazebo which was decorated with lights and a holiday tree.

At the Police Memorial, lights were replaced and the seasonal water meter was removed by Suez/United Water. They informed the DPW that it is no longer acceptable to have the backflow prevention valve beneath the ground where it currently is even if it is in an enclosed valve box. In order to reinstall the meter for the irrigation system in the Spring, a backflow prevention valve must be installed above ground. The DPW will address this after the winter season.

<u>Snow storm of January 23</u>: The DPW employees worked to keep the sidewalks clear during the snow storm at Miers, Memorial, Polifly, and 911 Fireman's Memorial Parks and those around the Circle.

RECREATION: Councilman Traina reported that Recreation Wrestling will be hosting two multi-team tournaments, the Invitational Tourney on February 7 and the Twin County District Championship on February 21.

Recreation Basketball has 41 teams of 3rd through 8th grade boys and girls. They also offer eight weekly basketball clinics for boys and girls from the 1st and 2nd grades at

RECREATION (cont'd): 24Hour Fitness.

Wrestlastics is a program created by Recreation Director Rob Brady to introduce the fundamentals of wrestling to Kindergarten and 1st grade boys. This program runs every Monday for eight weeks.

Special Needs Recreation is in its fourth week and meets every Wednesday night at the Euclid School gym.

Adult Basketball meets every Monday at 8:15 p.m. and Adult Volleyball meets every Wednesday at 8:15 p.m.

The Senior Center has over 30 programs scheduled this month, with the information and times available on our Senior Calendar.

Recreation Softball registration will be held in February and is for girls 3rd through 8th grades.

Recreation Track and Field registration will be held in February also and is for boys and girls in 3rd through 8th grades.

MAYOR'S REPORT:

Mayor DeLorenzo began by saying that it has been an exciting and busy month. He thanked all who assisted him especially the members of the Council and Borough employees for their support. He briefly mentioned some of the meetings and events that have taken place this month.

Councilman Traina and he attended the New Jersey League of Municipalities training for newly elected officials which both found very informative. He and his wife Tammy also attended the Fire Department Installation Dinner, he thanked Chief Hayes for that invitation. Councilwoman Buckman and he attended the January Chamber of Commerce meeting. It was his intention to let the business community in Hasbrouck Heights know that we are here to work with them. He thought that meeting was very productive. Commissioners Lipari, Traina and he attended the DARE ceremony, which is a favorite of his, to see the teachers, principals, Superintendent, Board of Education members, students and their families, the Police Department, Mayor and Councilmembers all there together to celebrate our fifth graders pledging to stay away

MAYOR'S REPORT (cont'd): from drugs. He also congratulated Sgt. Baker and the fifth grade teachers and their students on another successful year in DARE. He attended the PTA Anti Drug Rallies at Lincoln and Euclid Schools. Councilwoman Buckman mentioned the Library Board meeting, he attended that with the other Trustees and learned quite a bit of how the Library operates behind the scenes. Director Mimi Hui put together a very nice power point detailing the highlights of 2015.

He knows a topic of conversation has been Franklin Avenue and Route 17 drainage. He contacted Senator Bob Gordon and asked to have a meeting with him and described our position to his assistant and she will have him get back to the Mayor.

The Bergen County Executive held a breakfast at MetLife Stadium which he attended discussing economic development in Bergen County. MetLife Stadium hosted more events than any other stadium in 2015. Two separate panels were held and they explained the resources available from the State and County and the Meadowlands Regional Chamber of Commerce was there and how we could benefit by soliciting business from those attending the events at the Stadium. He will follow up with these people and pass information along to our Chamber of Commerce.

He said we have several committees that have met and there are several others who are reorganizing and will be meeting in early February. Hopefully we will have more reports on those next month.

NEW BUSINESS:

CONSENT AGENDA: 29. Authorizing Raffle License for Lincoln School PTA

- 30. Authorizing Raffle Licenses for Corpus Christi Church Rosary Society
- 31. Authorizing Agreement with Health Awareness Regional Program, Hackensack University Medical Center as Public Health Nurse for 2016
- 32. Authorizing Agreement with Mid-Bergen Regional Health Commission as Health Enforcement Agency for 2016
- 33. Authorizing Shared-Service Agreement with Bergen County

CONSENT AGENDA (cont'd):

Department of Health Services for Animal Control Services for five years

34. Authorizing Raffle Licenses for Junior Woman's Club of Hasbrouck Heights

Mayor DeLorenzo requested a motion to approve the Consent Agenda which was made by Councilman Lipari, seconded by Councilman DiPisa, and unanimously carried. (Copies attached)

RESOLUTIONS: 35. Authorizing Raffle License for Washington School PTA, Rutherford

36. Authorizing an Agreement with Stephen D. Muhlstock, Esq. as Tax Appeal Attorney

APPOINTMENTS: Councilman Russell Lipari as Mayor's Alt. To Planning Board

Mayor DeLorenzo requested a motion to approve the foregoing Appointment which was made by Councilman DiPisa, seconded by Councilman Traina, and unanimously carried.

Elizabeth Nuzzo as Mayor's Alt. To Free Public Library Board

Mayor DeLorenzo requested a motion to approve the foregoing Appointment which was made by Councilman DiPisa, seconded by Councilman Traina, and unanimously carried.

ORDINANCE ON CONTINUED PUBLIC HEARING:

ORDINANCE NO. 2354:

BE IT RESOLVED that an Ordinance entitled: AN ORDINANCE TO AUTHORIZE THE SALE PURSUANT TO N.J.S.A. 40A:12-13 OF LANDS AND PREMISES KNOWN AS LOT 6 IN BLOCK 152 AS THE SAME APPEARS ON THE CURRENT ASSESSMENT MAP OF THE BOROUGH OF HASBROUCK HEIGHTS, A VACANT LOT OF APPROXIMATELY 25 FEET IN WIDTH AND 125 FEET IN DEPTH UPON WHICH

WAS FORMERLY SITUATE A FIRE HORN TOWER AND FOR WHICH THE BOROUGH NO LONGER HAS ANY USE" was continued on public hearing to the meeting of February 9, 2016.

Mayor DeLorenzo requested a motion to open the Public Hearing on the foregoing Ordinance which was made by Councilman Gonzalez, seconded by Councilman Traina and unanimously carried.

There being no one wishing to speak, Mayor DeLorenzo requested a motion to close the Public Hearing on this ordinance and continue it on public hearing until February 8, 2016 which was made by Councilman DiPisa, seconded by Councilman Gonzalez, and unanimously carried.

MISCELLANEOUS FROM PUBLIC:

Mayor DeLorenzo requested a motion to open the meeting to the public which was made by Councilman Lipari, seconded by Councilman DiPisa, and unanimously carried.

Chris Peters, 231 Bell Avenue, came with three other parents from Hasbrouck Heights. She said they represent many more parents who are parents of children with developmental or intellectual disabilities. They have a lifelong journey of taking care of adult children with special needs, dealing with DDD, it is very confusing to get support and services they need, but especially housing. It is being addressed in many other towns and what they were formally asking was to begin a dialog to possibly look into options that are out there that are being done in other towns in Bergen and throughout the State and if any of them could be replicated in Hasbrouck Heights. She said they were lucky to have in Bergen County the United Way, led by Tom Toronto who has made it his mission to build housing specifically for adults with special needs including various types of housing, 24/7 care, to supportive housing where people come and go and work to independent safe and secure living. She noted Tenafly recently opened, River Edge is building some, there are two in Allendale. She said Toronto had other ideas besides building. She said they won't be around to take care of them forever, if you don't have housing arranged, the State can then come in and put that person anywhere they want in the State and you have no say. It is challenging and worrisome. She brought the presentation (which she circulated to the Mayor and Council) that Mr. Toronto does with his information and samples of the types of housing he is proposing in Bergen County. She asked if the Mayor and Council would consider having him come to give a presentation.

MISCELLANEOUS FROM PUBLIC (cont'd): Mayor DeLorenzo said we certainly willing to listen and asked Councilwoman Link if this had come up at the CAAFA committee, which she said Mrs. Peters had. He said they will look at the information, maybe contact some of the places and get in touch with her.

John Hale, 117 Prospect Street, said he loves Heights and wants to stay here. John asked when Woodland Park will be redone. Mayor DeLorenzo asked Councilman Traina who said it was brought up at the Recreation meeting the previous night. He will be calling the borough engineer the next day and try to get it out to bid, with optimistically done before the Recreation program in June.

Joey Peters, 231 Bell Avenue, said he has been here in Hasbrouck Heights all his life and wants to stay here in Hasbrouck Heights forever.

There being no one else coming forward, Mayor DeLorenzo asked for a motion to close the public portion which was made by Councilman DiPisa, seconded by Councilman Gonzalez, and unanimously carried.

ADJOURN:

There being no other business to come before the governing body, at 9:00 p.m., Mayor DeLorenzo requested a motion to adjourn which was made by Councilman Gonzalez, seconded by Councilman Traina, and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Regular Meeting held on January 26, 2016.

Rose Marie Sees, Borough Clerk